

Country	Site name	Number of stores
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Site location

Address			
Phone	Nearest fax	Name of nearest settlement to site	its distance from site (kms)

Reported by...

Reported by
on date

Services

Electricity supply (in store and at site)	Working hours
Lighting (in store)	Loading facilities and equipment (please mark on the siteplan) <input type="checkbox"/> Forklift/truck <input type="checkbox"/> Ramp <input type="checkbox"/> Drum barrow <input type="checkbox"/> Other (specify)
Water supply (in store and at site)	Storage available for equipment, empty drums, tools
	Covered (m ²) Open (m ²)
Washing and toilet facilities on site	Comments
Cellphone networks and signal strength	

Owner

Name
Owner type
Address
Phone
Cellphone
Fax
E-mail
Distance to site (km)

Contact person

Name
Address
Phone
Cellphone
Fax
E-mail
Distance to site (km)

Key holder

Name
Address
Phone
Cellphone
Fax
E-mail
Distance to site (km)

Nearest Doctor / Clinic

Name
Address
Phone
Cellphone
Fax
E-mail
Distance to site (km)

Nearest Ambulance

Town
Phone
Distance to site (km)

Nearest Fire Service

Town
Phone
Distance to site (km)

Nearest Police

Town
Phone
Distance to site (km)

Please continue with the risk analysis questions 1 to 6 at the back of this form 

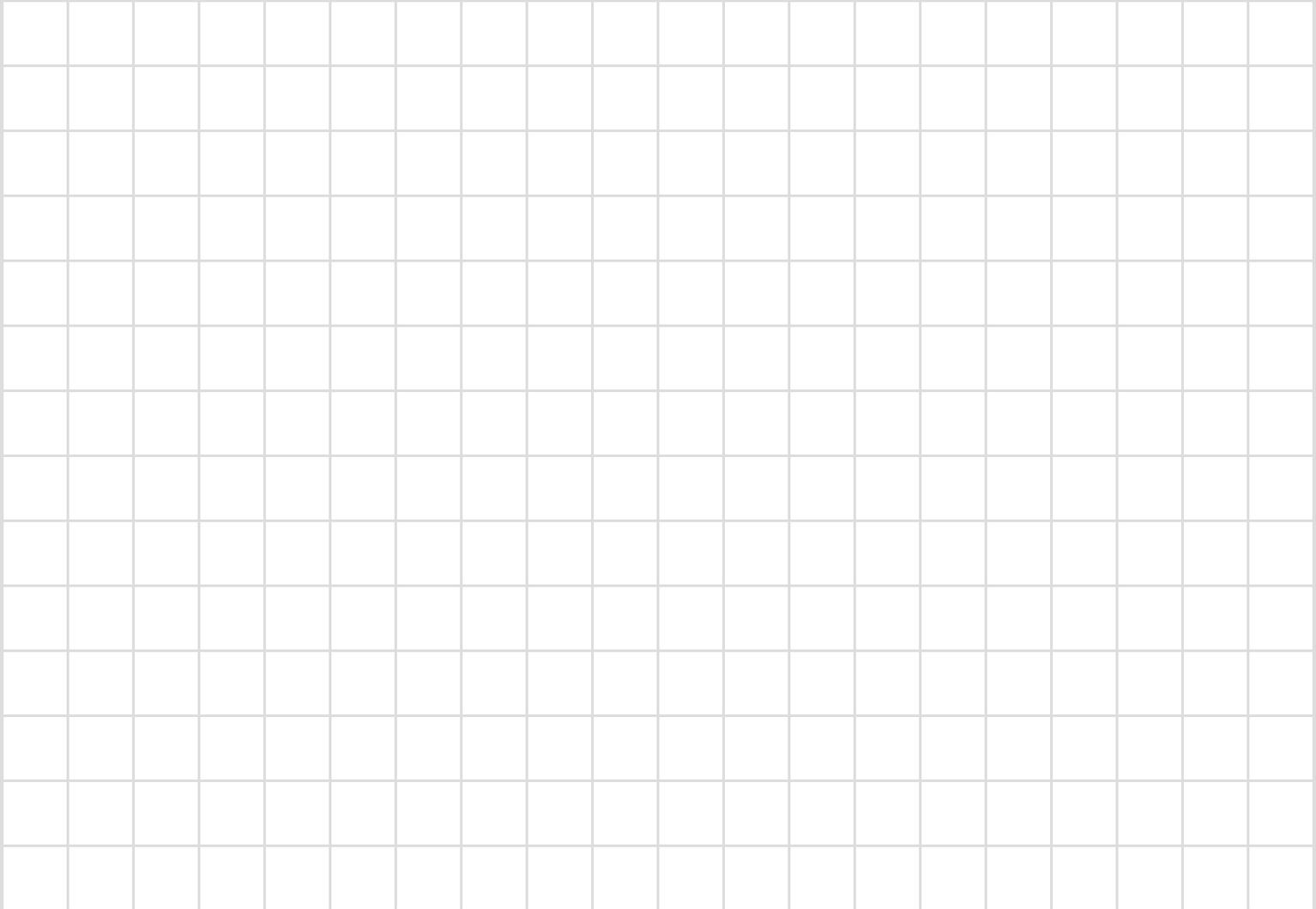
Access road from main road to site

Road surface and features	Distance from main road (km)	Max vehicle weight (tonnes)
	Max vehicle width (m)	Max vehicle height (m)
Road condition	Seasons when road is impassible (months and reasons)	

Site gate

Gate to site width (m)	Gate to site height (m)
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Layout of buildings and store, location of storage for equipment, location of loading facilities and equipment, fences, gates, roads, direction to water sources and towns



Add arrow showing direction of north and include a scale for the plan (grid is 1cm squares)
 Mark on the plan the position where each photo was taken - photo number and an arrow to show direction of camera

Photos

1. Photo of gate	File name	Description
2. Photo of general view 1	File name	Description
3. Photo of general view 2	File name	Description
4. Photo of covered storage / other services	File name	Description
5. Photo of loading facilities / other services	File name	Description

Site name	Store name
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Store dimensions

Store length (m)	Store width (m)
Door height (m)	Door width (m)

Store GPS

Latitude N S	Longitude E W	Altitude (m)
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- STEPS**
1. Draw exterior of the store
 2. Make photos of exterior
 3. Repeat 1 and 2 for each store on the site
 4. Enter Store
 5. Complete Store plan with interior and location of materials
 6. Make photos of interior
 7. Undertake inventory

Store plan showing walls, windows, doors, heights of the walls and roof, location and nature of damage to walls and roof, internal walls, position of pesticides/materials, and areas of contamination.

Add arrow showing direction of north and include a scale for the plan (grid is 1cm squares)
 Mark on the plan the position where each photo was taken - photo number and an arrow to show direction of camera

Photos

Photo description	File name	Description
1. Photo of entrance		
2. Photo of walls		
3. Photo of roof		
4. Photo showing the general conditions inside the store		
5. Photo of inside showing position of stocks		

Please continue with the risk analysis questions 7 to 9 at the back of this form
 (modify the answers to questions 1 to 6 if the inspection of the store indicates that the information provided was incorrect)

1. Store conditions: management procedures

1.1	Is there any storekeeper assigned for the management of the store?	
1.2	Does the storekeeper check pesticide containers at least once a week?	
1.3	Is/are there any guard(s)?	
1.4	Is/are the guard(s) assigned 24 hours a day?	

2. Store conditions: safety

2.1	Is there any fire safety equipment on the site?	
2.2	Is there a first-aid kit on the site?	
2.3	Is there any means of communication (radio, telephone, etc.)?	
2.4	Is appropriate personal protective equipment available for the storekeeper?	
2.5	Does the storekeeper wear personal protective equipment?	

3. Environmental conditions: hazards affecting the store

3.1	Is the store located in a zone prone to natural disasters (flood, earthquake, hurricane, fire, etc.)?	
3.2	Is the store located in close proximity to a chemical factory, flammable materials storage or other industrial hazard (less than 1km)?	

4. Environmental conditions: human settlements

4.1	Is the store located in an urban area?	
4.2	Is there any human settlement within 500 metres from the store?	
4.3	Is there any public facility within 500 metres from the store (hospital, school, etc.)?	
4.4	Does the public complain about pesticide odours around the vicinity of the store?	

5. Environmental conditions: water sources and soil

5.1	Is the store located within 250 metres from a borehole or a well?	
5.2	Is the store located within 500 metres from a lake, a pond or a river?	
5.3	Is the store located up-stream or uphill from a borehole, a well or surface water?	
5.4	Has soil contamination been reported?	

6. Environmental conditions: Agriculture, Livestock Activities, Wildlife and Biodiversity

6.1	Is the store located within 250 metres from crops and pastures?	
6.2	Is the store located within 250 metres from storage of food and feedstuff?	
6.3	Is the store located in a national park or recreational area?	



Complete questions 1 to 6 on the supplementary forms for other stores at the site, then return to page 2 for the site plan

7. Store conditions

7.1	Is there a roof?	
7.2	Is the roof waterproof?	
7.3	Are there complete walls?	
7.4	Are the walls solid and impermeable?	
7.5	Is there a solid and impermeable floor?	

8. Store conditions: content of the store

8.1	Is there any equipment stored together with pesticide?	
8.2	Are there any foodstuffs stored together with pesticides?	
8.3	Are there any fertilizers or seeds stored together with pesticides?	
8.4	Are there any veterinary products stored together with pesticides?	
8.5	Are there any chemicals (other than pesticides, fertilizers or veterinary products) stored together with pesticides?	
8.6	Are pesticide containers safely stacked on shelves or pallets?	

9. Store conditions: security

9.1	Does the store have a door that can be locked?	
9.2	Is there a complete fence around the store?	
9.3	Does the fence have a lockable gate?	